

**SULLIVAN COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
BOARD OF DIRECTORS MEETING  
May 9, 2022  
Minutes**

*Presentation of Quality Assurance Top Performer Award for 2021*

*Mrs. Smelser presented Wendy Doran with the Award for 2021. Mrs. Doran's husband was also in attendance.*

- ITEM 1. Call the Meeting to Order.  
The meeting was called to order.
- ITEM 2. Roll Call  
Chris Hager performed roll call. Present were Jim Bean, Amy Brown, Darlene Calton, Jeff Cassidy, Calvin Clifton, Drew Deakins, JD Gregory, and Lynn Stewart. Absent: Jerry Fleenor.
- ITEM 3. Vote on Board Member Absence.  
Jeff Cassidy made a motion, seconded by Darlene Calton, to excuse Mr. Fleenor's absence as he is out of town. All voted in favor.
- ITEM 4. Approval of Minutes – Meeting 03/14/2022  
Lynn Stewart made a motion, seconded by Amy Brown, to approve the minutes from the March 14, 2022 meeting. All voted in favor. Jerry Fleenor absent.
- ITEM 5. Financial Report
- A. Review GJ Entries  
Mrs. Smelser reviewed the GJ entries from March and April.
  - B. Review Expenditures (check approvals)  
The board members reviewed all deposits, expenditures, and bank statements from March and April.
  - C. Review Monthly Financial/Budget Reports and Balance Sheet  
Mrs. Smelser presented the balance sheet, and the financial and budget reports from March and April. Jeff Cassidy made a motion, seconded by Calvin Clifton, to approve the financial reports as presented. Roll call vote: Bean – yes, Brown – yes, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – absent, Gregory – yes, Stewart – yes. Motion passed.
  - D. Citizens CD #3138 Expiring 05/24/2022 \$212,327.44  
Calvin Clifton made a motion, seconded by Darlene Calton, to place the money in a 12-month CD at the bank offering the best interest rate. Roll call vote: Bean – yes, Brown – yes, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – absent, Gregory – yes, Stewart – yes. Motion passed.

# SULLIVAN COUNTY EMERGENCY COMMUNICATIONS DISTRICT BOARD OF DIRECTORS MEETING

## ITEM 6. Old Business

- A. 911 Facilities (Report by Jerry Fleenor)  
No report currently.

## ITEM 7. New Business

- A. Discussion Central Square Updated Pricing and Contract  
Mrs. Smelser explained that she had met with the Sheriff's Office, and they advised that we should proceed with our intent to acquire the ProSuite CAD and not to wait for them to install RMS. She advised that she and Ben Adams had reviewed the agreements sent to us from Central Square and did not feel they were appropriate. Mrs. Smelser advised Central Square and last week they sent two new agreements for our review. Mrs. Smelser advised the Board that she and Ben Adams would discuss the documents and make recommendations to Central Square. Once they felt the agreements were appropriate, she would bring the matter back to the Board for approval of the agreements.

Central Square has updated their pricing model. Now there will be no purchase and maintenance agreement but instead it will be an annual subscription that includes the maintenance and will guarantee pricing for five years. The annual subscription price with maintenance is \$40,013.03. Jeff Cassidy made a motion to approve the new pricing model but not to move forward until the contract issues are settled. Second by Calvin Clifton. Roll call vote: Bean – yes, Brown – yes, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – absent, Gregory – yes, Stewart – yes. Motion passed.

- B. Mobile Com Quote for installation of six outside antennas/Request \$2500 be added to account 4427 to cover.

Mrs. Smelser explained the need to install 4-800mHz and 2 VHF antennas on the outside of the training building/backup PSAP. The estimated cost is \$4,984.27. The district has the money in account # 4427, however this will reduce the line account to almost zero. She asked that \$2,500 be moved to this item to cover any additional expenditures. Jim Bean made a motion, seconded by JD Gregory, to approve the installation and to move \$2,500 from surplus into #4427. Roll call vote: Bean – yes, Brown – yes, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – absent, Gregory – yes, Stewart – yes. Motion passed.

- C. Request to declare HPZ6100 Wide Format Printer as Surplus

This printer was replaced this year. Mrs. Smelser is recommending it be advertised on GovDeals with a minimum sale starting at \$3,000. Calvin Clifton made a motion, seconded by Darlene Calton, to declare this printer surplus to be sold on Govdeals. Roll call vote: Bean – yes, Brown – yes, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – absent, Gregory – yes, Stewart – yes. Motion passed.

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BOARD OF DIRECTORS MEETING**

D. Mrs. Smelser advised the Board she was contemplating retiring August 31, 2022. If she decided to retire, she would provide formal notice to the board providing at least one month's notice.

ITEM 8. Director's Report  
Mrs. Smelser reviewed the report.

ITEM 9. Stats  
A copy was provided to each board member for their review.

ITEM 10. Comments from Visitors  
No comments from visitors.

**ITEM 11. Next Meeting June 27, 2022**

ITEM 12. Adjournment