

**SULLIVAN COUNTY EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF DIRECTORS MEETING
June 27, 2022
MINUTES**

- ITEM 1. Call the Meeting to Order.
The meeting was called to order.
- ITEM 2. Roll Call
Board Present – Amy Brown, Darlene Calton, Calvin Clifton, Drew Deakins, Jerry Fleenor, JD Gregory, and Lynn Stewart. Absent: Jim Bean and Jeff Cassidy.
Also present was Virginia Smelser, Sara Phillips, and Dr. Mickey Spivey.
- ITEM 3. Vote on Board Member Absence.
Darlene Calton made a motion, seconded by Amy Brown, to excuse the absences for Jim Bean and Jeff Cassidy. All voted in favor. Motion passed.
- ITEM 4. Approval of Minutes – Meeting 05/09/2022
Calvin Clifton made a motion, seconded by Drew Deakins, to approve the 05/09/2022 minutes as presented. All voted in favor. Motion passed.
- ITEM 5. Financial Report
- A. Review GJ Entries
 - B. Review Expenditures (check approvals)
 - C. Review Monthly Financial/Budget Reports and Balance Sheet
Mrs. Smelser reviewed the three financial reports. Jerry Fleenor made a motion, seconded by Amy Brown, to approve the financials as presented. Roll call vote: Bean – absent, Brown – yes, Calton – yes, Cassidy – absent, Clifton – yes, Deakins – yes, Fleenor – yes, Gregory -yes, Stewart – yes. Motion passed.
 - D. CD’s expiring in July and August
CDARS 0008(1001-24) \$231,453.42 07/21/2022
CDARS 0009(1001-25) \$232,015.87 07/21/2022
CDARS 0010(1001-26) \$225,000 07/21/2022
CDARS 0011(1001-27) \$117,722.61 08/25/2022
Lynn Stewart made a motion seconded by Darlene Calton, to move the CDs to 12-month accounts in a bank with the highest interest rate. Roll call vote: Bean – absent, Brown – yes, Calton – yes, Cassidy – absent, Clifton – yes, Deakins – yes, Fleenor – yes, Gregory -yes, Stewart – yes. Motion passed.

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- ITEM 6. Old Business
- A. 911 Facilities (Report by Jerry Fleenor)
The Long family does not wish to sell the property on Highway 126. Jerry Fleenor and Darlene Calton are going to pursue the school property and will report back.

 - B. Surplus Printer high bid \$500 on govdeals
Mrs. Smelser advised she had advertised the printer twice for a month each on Govdeals the highest bid is \$500. Calvin Clifton had a couple of ideas and will follow up with Virginia.
- ITEM 7. New Business
- A. Discussion Central Square Updated Pricing and Contract
Our attorney is submitting some requested changes for the main contract and is working with Dan Street to draft a new access agreement between the 911 and the Sullivan County Sheriff's Office.

Dr. Spivey spoke to the Board about the need for the CAD-to-CAD interface for EMS dispatching. The cost is about \$34,060 one-time cost for Kingsport and Sullivan County each and then \$14,950 each annually. Mrs. Smelser will obtain the opinion from the TECB and the Comptroller's office on if this is an allowed expense.

 - B. Request to Increase the Following Line Items
 1. #4104 Health Insurance by \$9,000 from Surplus to cover State Increase
 2. #4001, 4003, and 4006 by \$1,500 each from Surplus to Cover December BonusMotion by Calvin Clifton, seconded by Amy Brown, to move \$9,000 into the #4104 Medical Insurance account in the 2022-2023 budget and to move \$1,500 each into the 2021-2022-line items #4001, 4003, and 4006. Roll call vote: Bean – absent, Brown – yes, Calton – yes, Cassidy – absent, Clifton – yes, Deakins – yes, Fleenor – yes, Gregory -yes, Stewart – yes. Motion passed.

 - C. JD Gregory asked Mrs. Smelser to investigate the costs of medical insurance from other providers and report back to the Board.
- ITEM 8. Director's Report
Presented by Mrs. Smelser
- ITEM 9. Stats
Distributed in the meeting packets.

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ITEM 10. Comments from Visitors

ITEM 11. Next Meeting July 11, 2022

Propose cancel July meeting and meet August 15 (moved forward one week due to APCO Conference)

The July meeting is cancelled, and the August meeting is moved to Monday, August 22, 2022 due to the APCO Conference and other conflicts.

ITEM 12. Adjournment