

SULLIVAN COUNTY EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF DIRECTORS MEETING
September 7, 2022
Minutes

ITEM 1. Call the Meeting to Order.

ITEM 2. Roll Call

Present: Jim Bean, Darlene Calton, Jeff Cassidy, Calvin Clifton, Drew Deakins, Jerry Fleenor, Lynn Stewart. J.D. Gregory came in at the end of the meeting but was not present for any voting.

Absent: Amy Brown

Also present: Virginia Smelser, Sara Phillips, Michele Wexler.

ITEM 3. Vote on Board Member Absence.

Jeff Cassidy made a motion, seconded by Darlene Calton, to excuse the absent members.

ITEM 4. Discussion on Powerphone Training Proposal

A copy of proposal is attached. Mrs. Smelser explained that the newly proposed training program with Powerphone would include the costs of training all new hires, recertifying current staff and would result in savings overall. The plan would include thirty (30) CEU classes for all communications and 911 staff annually. The current cost of a new hire for Powerphone training is approximately \$768 each, and recertifications cost approximately \$329 for the combo of EMD, FSD, LED and an extra \$129 for call assessment and other courses. The cost of the annual program is \$4,179 for 21 subscriptions. Jerry Fleenor made a motion seconded by Darlene Calton, to purchase the annual training package. Roll call vote: Bean – yes, Brown – absent, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – yes, Gregory -absent, Stewart – yes. Motion passed.

ITEM 5. Discussion Concerning Interviews for Executive Director's Position

Virginia Smelser and Jerry Fleenor gave the Board an overview of the candidates and the three interviews conducted. Ben Adams was absent during the interviews and Kevin Colson was unable to attend. The interviews were conducted by Jerry Fleenor, Amy Brown, Dale Blevins, and Virginia Smelser. The candidates were scored by each of the participants and then each participant was asked to rank the candidates as to how they recommend we proceed with the hiring. The final tally was unanimous to recommend Lesley Musick to be hired. Darlene Calton made a motion, seconded by Drew Deakins, to take the committee's

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recommendation and make Ms. Musick a job offer. Roll call vote: Roll call vote:
Bean – yes, Brown –

absent, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor – yes,
Gregory -absent, Stewart – yes. Motion passed.

There was a discussion concerning the rate of pay to offer. Darlene Calton made a
motion, seconded by Jeff Cassidy, to start at \$68,000 with a maximum offer of
\$70,000 with a reevaluation of the pay after six months. Roll call vote: Bean – yes,
Brown – absent, Calton – yes, Clifton – yes, Cassidy – yes, Deakins – yes, Fleenor
– yes, Gregory -absent, Stewart – yes. Motion passed.

Jeff Cassidy made a motion, seconded by Jim Bean, that should Ms. Musick decline,
we pay the travel expenses for Erika Lakey to attend a live interview with the
committee. This is to include air fare, a rental car, two days lodging, and GSA
perdiem. Roll call vote: Bean – yes, Brown – absent, Calton – yes, Clifton – yes,
Cassidy – yes, Deakins – yes, Fleenor – yes, Gregory -absent, Stewart – yes. Motion
passed.

NO OTHER OFFICIAL BUSINESS WAS CONDUCTED.

- ITEM 5. Comments from Visitors
- ITEM 6. Next Regularly Scheduled Meeting October 17, 2022 at 09:00 a.m.
- ITEM 7. Adjournment