

**SULLIVAN COUNTY EMERGENCY
COMMUNICATIONS DISTRICT
BOARD OF DIRECTORS MEETING**

March 8, 2021

Agenda

- ITEM 1. Call the Meeting to Order.
- ITEM 2. Roll Call
J.D. Gregory and Terry Jones absent. Attorney Ben Adams absent.
Others present: Virginia Smelser, Natasha Jonas, Sara Phillips, and Michelle Wexler.
- ITEM 3. Vote on Board Member Absence.
Sheriff Cassidy made a motion, seconded by Darlene Calton, to excuse Mr. Gregory and Mr. Jones from the meeting. All voted in favor.
- ITEM 4. Approval of Minutes – Meeting 02/08/2021
Jim Bean made a motion, seconded by Darlene Calton, to approve the minutes as presented. All voted in favor.
- ITEM 5. Financial Report
- A. Review GJ Entries
 - B. Review Expenditures (check approvals)
 - C. Review Monthly Financial/Budget Reports and Balance Sheet
- All financial documents were reviewed by the board members. Jerry Fleenor made a motion, seconded by Darlene Calton, to approve the financial reports as presented. Roll call vote: Bean, Fleenor, Calton, Cassidy, Malone, Clifton, and Stewart voted yes. Gregory and Jones were absent. Motion passed.
- ITEM 6. Old Business
- A. 911 Facilities (Report by Jerry Fleenor)
Mr. Fleenor stated they were going to meet in about a month once the interim director is in office.
 - B. Second Reading on By-Laws Change (Deletion of #2)
Jerry Fleenor made a motion, seconded by Darlene Calton, to approve the by-laws change on second reading. All voted in favor. Motion passed.
 - C. Attorney Ben Adams to Review Proposed Dynamark Lease
(Mr. Adams was unable to attend. This will be moved to the April agenda.)
- ITEM 7. New Business
- A. Presentation of the 2021-2022 Budget Proposal
Mrs. Smelser reviewed the proposed budget. Jim Bean made a motion, seconded by Sheriff Cassidy, to approve the proposed budget on first reading. Roll call vote: Bean, Fleenor, Calton, Cassidy, Malone, Clifton, and Stewart voted yes. Gregory and Jones were absent. Motion passed.

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B. Discussion of Inter-Local Agreement

Mrs. Smelser asked the Chairman if he would appoint a committee to work with her on the changes to the Inter-Local Agreement with Sullivan County and the Sheriff's Office. This is necessary to clarify the use of some revenue per standards. Jerry Fleenor and Sheriff Cassidy were appointed to work on this project.

C. Discussion of Text to 911 Initiative

Now that we have the ESInet connection in place, Mrs. Smelser asked the Board if they were ready to proceed with the implementation of text to 911. The Board agreed to proceed. Mrs. Smelser will notify Eddie Burchell this afternoon. No additional expenses are expected.

ITEM 8. Director's Report

Mrs. Smelser reviewed her Director's Report.

The Board asked to have Blackburn, Childers, and Steagall attend the April Board meeting to answer any questions regarding possibly completing our 2020-2021 audit.

The Board asked that all members review the proposed policies and procedures before the next meeting. We will discuss any changes or approval at that time.

ITEM 9. Stats

The monthly statistics were presented.

ITEM 10. Comments from Visitors

ITEM 11. Next Meeting April 12, 2021

*Second reading of the proposed 2021-2022 budget.

ITEM 12. Adjournment